

TEMPLE COLLEGE

# Fire Academy Application Packet

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Department of EMS Professions / Temple Fire and Rescue



Classes Begin October 17th

9/13/2016



Thank you for your interest in the Emergency Medical Technician (EMT) program and Fire Academy offered by the Emergency Medical Services Professions (EMSP) Department and Temple Fire and Rescue (TFR). We strive to consider all applicants in a fair and consistent manner. This packet describes the steps involved in making application.

Temple College, EMS Professions Department and TFR do not discriminate on the basis of race, color, religion/creed, age, gender, disabling conditions, handicaps, or national origin. To be admitted to the EMT/Fire programs, students must first meet the basic entrance requirements of Temple College and TFR.

The program to which you are applying is both mentally and physically challenging. Because of the unique environment in which Fire and EMS personnel function, it is important to have a good understanding of the demands of the profession. A copy of the Functional Position Description is attached. Please review it carefully to assess your ability to perform the essential job functions of the profession. If you believe you have a disability that will require accommodations during the application process or during your enrollment as a student, please contact the Temple Fire and Rescue Training Division as soon as possible. While we will assure that everyone is afforded equal opportunity during the application and instructional processes, you should be aware that you must be able to successfully complete ALL of the program's requirements, either with or without reasonable accommodations.

This packet also includes a list of the program's prerequisites and several required forms. Please complete all forms carefully and provide any necessary attachments. You should consult the checklist at the bottom of the form to ensure your application is complete. Please be aware that the time frame for immunizations is lengthy and you should plan accordingly. We do NOT accept incomplete applications. If you have any questions, please contact us. We will be happy to assist you.

# Information for Prospective EMT Students

## Prerequisites

Applicants must meet the following prerequisites to be considered for acceptance into the EMT/Fire program:

- High school graduation or a GED. (High school seniors may apply, but you must be 18 years old and hold a high school diploma or GED to become certified)
- Verification of immunization against tetanus, diphtheria, mumps, measles, rubella, influenza and varicella.
- Verification of 2<sup>nd</sup> Hepatitis B vaccination (2 of 3) by:
  - For Fall Semester admission – May 15
  - For Spring Semester admission –Sept. 15
  - For Summer Semester admission – Jan. 15
- Negative results from a tuberculosis skin test or chest x-ray performed within the last 6 months.
- Completion of the written application for admission to the program, including all supplemental documentation.

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*The entire Hepatitis B vaccine series must be completed prior to the beginning of clinical rotations!*

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## Immunizations

The following immunizations are required

- Mumps, measles, rubella (2-doses of measles vaccine required)
- Tetanus, diphtheria (within 10-years)
- Hepatitis B (requires six months to complete)
- TB Skin test completed within the previous 6 months
- Influenza – for Spring Admission, and Fall when available in October.
- Varicella or proof of disease (chicken pox) (2-doses required unless the first dose was received prior to the age of 13)

Documentation of these immunizations must be on file before you can register. Although the Department does not require it, you should consider also being vaccinated against hepatitis A.

## Disability Accommodations

Temple College will take the steps required for reasonable accommodation to ensure that no individual is excluded, denied service, segregated, or otherwise treated differently than other individuals because of the absence of auxiliary aids and services. Support assistance may include note takers, interpreters for the deaf, tutoring, counseling and advising, special arrangements, tape recorders, etc. Persons requesting disability services should complete a request for services by contacting the Office of Special Support Services. In many cases, recent documentation of disability may be required.

The National Registry of Emergency Medical Technicians administers a separate process for determining whether accommodations for disabilities will be granted during the certification exams. Eligibility is determined on a case-by-case basis. Therefore, a student who receives an accommodation during an EMT course has no guarantee of receiving an accommodation for the certification exam.

## **Uniforms**

You will be required to wear specific uniforms during both the classroom and clinical portions of this program. Additional information is found later in the packet. Students are expected to wear the classroom uniform during the first week of class.

## **Supplies**

Students will be required to purchase a stethoscope for use during laboratory sessions and clinical rotations. Purchase of a blood pressure cuff is encouraged since manual BP cuffs often are not readily available at rotation sites.

Supplies for training will be issued before the beginning of the fire portion of the academy and are provided as part of your tuition.

## **Books**

To be successful in this program you will need to purchase and read the course textbook. In addition, you will need to purchase a software license that will allow you to schedule and record information about your clinical contacts. The textbook and software license are available at the Temple College Bookstore, but may also be purchased online. [Textbook information is available online under the course information section of the Class Schedule section of the Temple College Webpage.](#) You will also be given a list of required textbook and software package on the day of class. The books will be provided and is part of your tuition.

## **Class Schedules**

The class schedule for EMT-B is a rigorous and fast-paced 2 month course covering the EMT-Basic Curriculum. Generally, a student can expect to be in class from 0800-1700 daily, with some days scheduled as “clinical days,” where students may take time to complete the clinical requirements of the course.

The class schedule for the Fire portion of the academy is an intense 4 month course that teaches the knowledge and skills to become a firefighter. Like with the EMT class, students can expect to spend most day is class from 0800-1700 daily.

## **Transportation and Travel Costs**

Temple College, EMS Professions Department, and TFR assume no responsibility for expenses incurred as a result of travel or transportation that must be arranged by students to satisfy course requirements.

## Costs

- Clinical Fee - \$50
- Liability Insurance Fee - \$71.00
- FISDAP (Clinical Scheduling and Tracking Database) - \$30.00
- Uniform – cost vary
- Criminal Background Check – \$28.00 (costs vary)
- Drug Screening - \$45.00 (costs vary)

### 2015-2016 Tuition and General Fee Schedule

<b>Description</b>	<b>Cost</b>
Non-Refundable Deposit	\$ 400.00
EMT-B	1050.00
Fire Academy	2174.00
<b>Total Cost</b>	<b>3624.00</b>

# TFR EMT-B/Fire Academy Class Uniforms

Students enrolled in EMSP courses are required to wear a uniform during both the classroom and clinical portion of the Program. These uniforms must meet the specifications outlined in the EMSP Student Handbook.

## **The clinical and classroom uniform consists of:**

- A gray uniform shirt meeting the specifications of the TFR EMT-B Program (e.g. grey with epaulettes, right and left vertical seams, and Velcro pockets) – this will be provided for you.
- Navy blue or “Pro-Tuff” type of EMS pants meeting the specifications of the EMSP Program (uniform-style pants with cargo-type pockets, hemmed without drawstrings), [EMS Pants are optional for EMT Students only]
- A black belt appropriate for the EMS pants,
- A TFR Academy program patch neatly sewn 1 inch down on the right sleeve (provided)
- A TFR Cadet program photo ID badge (provided)
- black, low-heeled, closed-toe, clean shoes or boots,
- Other tools or instruments as specified by the program (e.g. penlight, safety vest, eye protection, N95 Respirator, pen, notepad, etc.)

## **The exercise uniform consists of:**

- Academy T-Shirt (provided)
- Navy Blue Shorts of an appropriate length
- Comfortable running/exercise shoes
- Solid color socks

## **The drill/outdoor skills uniform consists of:**

- Academy T-Shirt(provided)
- Navy blue or “Pro-Tuff” type of EMS pants meeting the specifications of the EMSP Program (uniform-style pants with cargo-type pockets, hemmed without drawstrings), [EMS Pants are optional for EMT Students only]
- A black belt appropriate for the EMS pants,
- black, low-heeled, closed-toe, clean shoes or boots,
- A TFR Cadet program photo ID badge (provided)
- Other PPE as deemed necessary by the skills instructors (provided)

Restrictions are also placed on hair color, facial hair, nail polish, nail length, perfume, tattoos, piercings, and jewelry. These restrictions are based on professional and safety standards. The uniform must be clean and pressed. Clinical sites, preceptors, Temple College EMSP Department staff, or TFR staff, may turn you away if they feel your dress or general appearance is inappropriate.

The specific Dress Code and Personal Hygiene policies are contained in the Temple College Student Handbook, the EMS Professions Student Handbook, and the TFR Academy’s Policies and Procedures.

Students who need to purchase uniforms may do so from any source. However, the uniforms must meet the specifications of the EMS Professions Department, and Temple Fire and Rescue.

# Information on a Career in Emergency Medical Services

## Nature of the Work

People's lives often depend on the quick reaction and competent care of emergency medical technicians (EMTs) and paramedics, EMTs with additional advanced training to perform more difficult pre-hospital medical procedures. Incidents as varied as automobile accidents, heart attacks, drownings, childbirths, and gunshot wounds all require immediate medical attention. EMTs and paramedics provide this vital attention as they care for and transport the sick or injured to a medical facility.

Depending on the nature of the emergency, EMTs and paramedics typically are dispatched to the scene by a 911 operator and often work closely with police and fire department personnel. Once they arrive, they determine the nature and extent of the patient's condition, while trying to ascertain whether the patient has preexisting medical problems. Following policies and protocols, they give appropriate emergency care and when necessary, transport the patient. EMTs and paramedics also treat patients with minor injuries on the scene of an accident or at their home without transporting them to a medical facility. Some paramedics work as part of helicopter flight crews that transport critically ill or injured. All treatments are carried out under the supervision of medical doctors. In addition, Community Paramedics provide long term care that address public health, primary care, disease management, social services, and wellness care.

EMTs and paramedics may use special equipment such as backboards to immobilize patients before placing them on stretchers and securing them in the ambulance for transport to a medical facility. Usually, one EMT or paramedic drives while the other monitors the patient's condition and gives additional care as needed. At the medical facility, EMTs and paramedics transfer patients to the emergency department staff, report their observations and actions, and may provide additional emergency treatment. After each run, EMTs and paramedics replace used supplies, check equipment, decontaminate the equipment and the interior of the ambulance, and write a patient care report.

Beyond these general duties, the specific responsibilities of EMTs and paramedics depend on their level of qualification and training. The Texas Department of State Health Services certifies or licenses emergency medical service (EMS) providers and the National Registry of Emergency Medical Technicians (NREMT) registers providers at four levels: First Responder, also called Emergency Care Attendant (ECAs), EMT, EMT-Intermediate (Advanced EMT), and Paramedic. The lowest level, First Responder (ECA), is trained to provide basic emergency medical care because they tend to be the first persons to arrive at the scene of an incident. Many firefighters, police officers, and other emergency workers have this level of training. The EMT represents the first component of the emergency medical service (EMS) system. An EMT is trained to care for ill or injured patients on scenes and during transport by ambulance to the hospital. The EMT has the skills to assess a patient's condition and manage respiratory, cardiac, other medical and trauma emergencies. The EMT-Intermediate (Advanced EMT) has more advanced training that allows administration of intravenous fluids, use of advanced airway techniques and equipment to assist patients experiencing emergencies. Paramedics provide the most extensive pre-hospital care. In addition to the procedures already described, paramedics may administer drugs, interpret electrocardiograms (EKGs), use manual defibrillators to restart the heart, perform surgical airways, and use other complex equipment.

## **Working Conditions**

EMS Providers work both indoors and outdoors, in all types of weather. They are required to do considerable kneeling, bending, and heavy lifting. These workers risk noise-induced hearing loss from sirens and noisy accident scenes and back injuries from lifting patients. In addition, EMTs and paramedics may be exposed to diseases such as Hepatitis and HIV, as well as violence from drug overdose victims or mentally unstable patients. The work may not only be physically strenuous, but also stressful, involving life-or-death situations and suffering patients. Nonetheless, many people find the work exciting and challenging and enjoy the opportunity to help others. EMTs and paramedics should be emotionally stable, have good dexterity, agility, and physical coordination, and be able to lift and carry heavy loads.

EMTs and paramedics employed by fire departments work about 50 hours a week. Those employed by hospitals frequently work between 45 and 60 hours a week and those in private ambulance services, between 45 and 50 hours. Some of these workers, especially those in police and fire departments, are on duty for extended periods. Many EMTs and paramedics work 24/48 hours shifts in which they work for 24 hours and are off the next 48 hours. Because emergency services function 24 hours a day, EMTs and paramedics have irregular working hours that add to job stress.

## **Employment**

EMTs and paramedics held about 226,500 jobs in 2010. Most career EMTs and paramedics work in metropolitan areas. There are many more volunteer EMTs and paramedics, especially in smaller cities, towns, and rural areas. They volunteer for fire departments, or emergency medical services (EMS). EMTs and paramedics may respond to only a few calls for service per month, or may answer 20 calls for service per shift.

Full- and part-time paid EMTs and paramedics were employed in a number of settings. About 4 out of 10 worked in local and suburban transportation, as employees of private ambulance services. About 3 out of 10 worked in local government for fire departments, public ambulance services and Emergency Medical Services. Another 2 out of 10 were found in hospitals, where they worked full time within the medical facility or responded to calls in ambulances or helicopters to transport critically ill or injured patients. The remainder worked in various industries providing emergency services.

## **Training, Other Qualifications, and Advancement**

Formal training and certification is needed to become an EMT or paramedic. In Texas, an applicant must complete a Department of State Health Service approved course, pass a credentialing exam and a skills exam. All initial applicants will be required to take the National Registry of EMTs examination to obtain a Texas certification or licensure. To maintain certification, EMTs and paramedics must reregister, every 2 years for the National Registry, and/or every four years for the Texas Department of State Health Services. In order to re-register or recertify, an individual must meet the continuing education requirements set by the issuing entity.

Training is offered at progressive levels: EMT, Advanced EMT (EMT-Intermediate), and Paramedic. The EMT represents the first level of skills required to work in the emergency medical system. Formal classroom experiences are enhanced with combined time in an emergency room and on an ambulance. Coursework typically emphasizes emergency skills such as managing respiratory, trauma, and cardiac emergencies and patient assessment. The program also provides instruction and practice in dealing with bleeding, fractures, airway obstruction, cardiac arrest, and emergency childbirth. Students learn to use and maintain common emergency equipment, such as backboards, suction devices, splints, oxygen



delivery systems, and stretchers. The course is a prerequisite for further training as an advanced EMT (EMT-Intermediate) and paramedic

Advanced EMT (EMT-Intermediate) training requirements vary from State to State. In Texas, Advanced EMTs receive additional training in assessment, trauma, physiology, airway management, and medical emergencies. Training commonly includes 250 hours of additional instruction beyond EMT coursework which includes required classroom work, and a specified amount of clinical experience. Prerequisites for taking the Advanced EMT examination include certification or registration as an EMT. Advanced EMT (EMT-Intermediate) is not a prerequisite for paramedic training.

The most advanced level of training for this occupation is paramedic. At this level, the caregiver receives additional training in physiology, pharmacology, patient assessment, cardiology, trauma, airway management and extensive training in other body systems. Paramedic coursework lasts eighteen to twenty-four months and can result in an associate degree in applied science. Such education prepares the graduate to take the NREMT and the State Credentialing Examination and become certified as a paramedic. Extensive classroom, clinical and field training is required. Due to the longer training requirement, almost all paramedics are in paid positions. Refresher courses and continuing education are available for EMTs and paramedics at all levels.

Advancement beyond the paramedic level usually means leaving fieldwork. A paramedic can become a supervisor, community paramedic, flight paramedic, operations manager, administrative director, or executive director of emergency services. Some EMTs and paramedics become instructors, or dispatchers, while others move into sales or marketing of emergency medical equipment. A number of people become EMTs and paramedics to assess their interest in healthcare and then decide to return to school and become registered nurses, nurse practitioners, physician assistants, physicians, or other health care workers.

## **Job Outlook**

Employment of emergency medical technicians (EMTs) and paramedics is expected to grow by 33 percent from 2010 to 2020, much faster than the average for all occupations. Emergencies such as car crashes, natural disasters, and violence will continue to create demand for EMTs and paramedics. There will also continue to be demand for part-time, volunteer EMTs and paramedics in rural areas and smaller metropolitan areas.

Growth in the middle-aged and elderly population will lead to an increase in the number of age-related health emergencies, such as heart attacks or strokes. This, in turn, will lead to an increase in the demand for EMTs and paramedic services. An increase in specialized medical facilities will require more EMTs and paramedics to transfer patients with specific conditions to these facilities for treatment. In addition, many systems are modifying the traditional role of paramedics and adding more public health responsibilities. This will increase the number of positions available at each service.

In recent years, companies that build ambulances have started to update and redesign their interiors to keep EMTs, paramedics, and patients safer during transport. These companies are hiring EMTs and paramedics as consultants to learn their ideas about such updates and designs.

Most opportunities for EMTs and paramedics are expected to arise in hospitals and private ambulance services. Competition will be greater for jobs in local government, including fire, police, and independent third service rescue squad departments, where salaries and benefits tend to be slightly

better. Opportunities will be best for those who have advanced certifications, such as Advanced EMT (EMT-Intermediate) and paramedic, as clients and patients demand higher levels of care before arriving at the hospital.

## **Earnings**

Earnings of EMTs and paramedics depend on the employment setting and geographic location as well as the individual's training and experience. According to a recent survey conducted by the Journal of Emergency Medical Services average annual starting salaries was \$37,909 for a Paramedic, \$29,542 for an EMT-Intermediate, and \$27,747 for an EMT<sup>1</sup>. Several agencies in the Central Texas Area offer starting salaries of at least \$50,000 annually.

Those in emergency medical services who are part of fire or police departments receive the same benefits as firefighters or police officers. For example, many are covered by pension plans that provide retirement at half pay after 20 or 25 years of service or if disabled in the line of duty.

## **Related Occupations**

Other workers in occupations that require quick and level-headed reactions to life-or-death situations are Air Traffic Controllers, Firefighting Occupations, Physician Assistants, Police and Detectives, and Registered Nurses.

## **Sources of Additional Information**

National Association of Emergency Medical Technicians

[www.naemt.org](http://www.naemt.org)

National Registry of Emergency Medical Technicians

[www.nremt.org](http://www.nremt.org)

National Highway Traffic Safety Administration, Office of Emergency Medical Services

[www.ems.gov](http://www.ems.gov)

*Source: U.S. Department of Labor*

<sup>1</sup> [http://www.jems.com/sites/default/files/Download\\_IEMS\\_2012\\_Salary\\_Survey.pdf](http://www.jems.com/sites/default/files/Download_IEMS_2012_Salary_Survey.pdf)

# Function Position Description: EMT

The following general position description should guide you when considering what qualifications, competencies, and tasks are required of the EMT. The ultimate responsibility for defining specific job descriptions lies with each EMS entity. This means that even though a student meets the requirements of Temple College's EMS Professions Department, he or she is not guaranteed to meet those set by a specific employer.

## Qualifications

You must first successfully complete the course of study offered through the EMS Professions Department. The Texas Department of State Health Services has approved all of our EMT courses. Once you have successfully completed the program, you are eligible for certification with the Texas Department of State Health Services. However, you will not be granted certification until you have passed the national certification exam.

You must be at least 18 years of age. You will need at least a high school education or its equivalent (a GED) to master the knowledge and skills required for successful completion. You must possess the ability to communicate verbally face-to-face, by telephone, by computer, and by radio equipment; ability to lift, carry, and balance up to 125 pounds (250 with assistance); ability to interpret written and oral instructions; ability to use good judgment and remain calm in high stress situations; ability to work effectively in an environment with loud noises, flashing lights, and other distractions; ability to function effectively throughout and entire work shift (up to 24 hours without sleep); ability to read small print under life-threatening time constraints; ability to read and understand English language manuals and road maps; ability to read information on a computer screens, ability to discern street signs and address numbers; ability to interview patients, family members, and bystanders; ability to document, on paper and using a computer, relevant information with medical and legal ramifications in a prescribed format; ability to converse in English with coworkers and hospital staff as to patient status; good manual dexterity, with ability to perform all tasks related to highest quality patient care; ability to bend, stoop, and crawl on uneven terrain; ability to withstand varied environmental conditions such as extreme heat, cold, and moisture; ability to work in low light, confined spaces, and other dangerous environments.

## Competency Areas

*EMT:* You must demonstrate competence in handling emergencies using basic life support equipment and skills in accordance with all cognitive, psychomotor, and behavioral objectives in EMT National Standard Curriculum. Required skills include cardiopulmonary resuscitation, bandaging and splinting, traction splinting, mechanical aids to breathing, vital signs, patient assessment, spinal immobilization, automated external defibrillation, small volume nebulization, metered dose inhalers, epinephrine auto injectors, pneumatic anti-shock garment, and administration of some medications, including activated charcoal, albuterol, epinephrine, oral glucose and nitroglycerin.

## Description of Tasks

Receives call from dispatcher; responds to emergency calls; reads maps on paper and computer; may drive ambulance to emergency site, using most expeditious route; observes traffic ordinances and regulations.

Determines nature and extent of illness or injury; takes pulse, blood pressure, and respirations; observes changes in skin color and other diagnostic signs; auscultates breath sounds; makes

determinations regarding patient status; establishes priority for emergency care; provides appropriate emergency care based on competency level; May use equipment based on competency level, including but not limited to epinephrine auto injectors, small volume nebulizers, metered dose inhalers, mechanical aids to breathing, long spine board, short spine boards, glucometers, pulse oximeters, splints, bandages and pneumatic anti-shock garment.

Assists in lifting, carrying, and transporting patients to ambulance. Reassures patients and bystanders; avoids undue haste and mishandling of patients; searches for medical information emblem to aid in care. Extricates patient from entrapment; assesses extent of injury; uses prescribed techniques and appliances; radios dispatcher for additional assistance or services; provides light rescue service if required; provides additional emergency care following established protocols.

Complies with regulations in handling deceased, notifies authorities, arranges for protection of property and evidence at scene. Determines appropriate facility to which patient will be transported, reports nature and extent of injuries to facility, and asks for direction from hospital physician or emergency department. Observes patient en route and administers care as directed by physician or emergency department, or according to written protocol. Identifies diagnostic signs that require communication with facility. Assists in removing patient from ambulance and into emergency facility. Reports observations about patient and patient care at scene and en route to facility both verbally and in writing, provides assistance to emergency staff as required.

Replaces supplies; sends appropriate used supplies for sterilization; checks all equipment for future readiness; maintains ambulance in operable condition; ensures cleanliness of ambulance and orderliness of equipment and supplies; decontaminates vehicle interior; determines vehicle readiness by checking oil, gas, water in battery and radiator, and tire pressure; maintains familiarity with all specialized equipment.

## **Physical Guidelines**

### **Strength**

Perform physical activities requiring ability to push/pull objects more than 50 pounds and to transfer objects of more than 100 pounds.

### **Manual Dexterity**

Perform motor skills such as standing, walking, writing; manipulative skills requiring eye-hand coordination and arm-hand steadiness, taking blood pressure, and using various types of large and small equipment.

### **Coordination**

Perform body coordination such as walking, running, climbing stairs, retrieving equipment and moving patients from the floor/bed/chair to a cot.

### **Mobility**

Physical ability to maneuver in small spaces (ambulance) and treatment areas, ability to walk, stand, kneel, stoop, and ability to be in prolonged uncomfortable positions.

## **Visual Ability**

See objects far away, see objects close and to discriminate colors. Visual ability must be sufficient for driving an ambulance and for observation and assessment necessary in patient care. Students will perform such skills as reading a patient's chart on paper and computer screen, detecting a patient's color, checking pupils, and reading medication labels.

## **Hearing**

Be able to hear normal sounds with background noise and distinguish sounds sufficient to monitor and assess health needs. Necessary activities include hearing monitor alarms, emergency signals, listening to breath sounds, talking with patients and hearing radio transmissions.

## **Concentration**

Concentrate on details with moderate amount of interruptions.

## **Attention Span**

Attend to task/functions for periods up to 60 minutes in length and to attend to task/functions for periods exceeding 60 minutes in length.

## **Conceptualization**

Understand and relate to specific ideas, concepts, and theories generated and simultaneously discussed.

## **Memory**

Remember task/assignments over both short and long periods of time and recall theory and skills information in clinical and simulation situations throughout the program.

## **Critical Thinking**

Apply the theory taught in lecture courses in simulations and clinicals. Ability must be sufficient for clinical judgment in patient care.

## **Interpersonal**

Interact with individuals, families, and groups from a variety of social, emotional, cultural, and intellectual backgrounds; able to establish a rapport with patients, colleagues, faculty, and professional staff.

# Criminal Background Check Requirement

Some of our Clinical Affiliation Agreements require that students complete and submit a criminal background check prior to being granted access to those facilities. There are two categories of crimes.

Students may never have convictions, including a conviction for an attempt, conspiracy, or solicitation at any time from any state or jurisdiction for an offence listed in section 250.006(a) or (c) of the Texas Health and Safety Code or in section 301.4535 of the Texas Occupation Code as may be amended or recodified. The list as of June 1, 2010 includes:

1. Murder
2. Capital murder
3. Manslaughter
4. Criminally negligent homicide
5. Unlawful restraint
6. Kidnapping
7. Aggravated kidnapping
8. Continuous sexual abuse of young child or children
9. Indecent exposure
10. Indecency with a child
11. Improper relationship between educator and student
12. Improper photography or visual recording
13. Sexual assault
14. Aggravated assault
15. Aggravated sexual assault
16. Intentional, knowing, or reckless injury to child, elderly individual, or disabled individual
17. Intentional, knowing, or reckless abandonment or endangerment of child
18. Deadly conduct
19. Terroristic threat
20. Aiding suicide
21. Prohibited sexual conduct (incest)
22. Agreement to abduct child from custody
23. Violation of certain orders in family violence case
24. Violation of protective order preventing hate crime
25. Sale or purchase of child
26. Arson
27. Robbery
28. Aggravated robbery
29. Burglary
30. Online solicitation of minor
31. Money laundering

32. Medicaid fraud
33. Cruelty to animals
34. Compelling prostitution
35. Causing sexual performance by a child
36. Possession or promotion of child pornography
37. Any other offense for which registration as a sex offender is required

Students may not have convictions in the **last five (5) full years** from any state or jurisdiction for an offence listed in section 250.006(b) of the Texas Health and Safety Code as may be amended or recodified. The list as of June 1, 2010 includes:

1. Assault punishable as a Class A misdemeanor or felony
2. Theft punishable as a felony
3. Misapplication of fiduciary property of financial institution punishable as a Class A misdemeanor or felony
4. Securing execution of a document by deception punishable as a Class A misdemeanor or felony (not tampering with government record)
5. False identification as peace officer
6. Disorderly conduct

The clinical sites reserve the right to amend these lists.

**Do not complete this process until you are advised by the TFR Academy Staff!**

# Drug Screening Requirement

Some of our Clinical Affiliation Agreements require that students complete and submit a drug screening prior to being granted access to those facilities. The drug screening must be completed every two years or if the student has not been continuously enrolled in EMSP courses. Students who test positive for the following substances without providing a prescription **will not** be allowed to complete clinical rotations:

1. Amphetamines;
2. Barbiturates
3. Benzodiazepines
4. Cocaine Metabolites
5. Marijuana
6. Methadone
7. Methaqualone
8. Opiates
9. Oxycodones
10. Phencyclidine
11. Propoxyphene

This list may be amended by the clinical sites. In addition, students are subject to further drug screening for cause. Please refer to the Temple College Student Handbook and the EMS Professions Student Handbook for additional information.

**Do not complete this process until you are advised by the TFR Academy Staff!**



# Admissions Process

Carefully review the Functional Position Description. This document describes the physical and mental tasks the EMS profession requires. If you believe you have a disability that will require accommodations during the application process or during your enrollment as a student, please contact the EMS Professions Department as soon as possible.

1. Complete the Application Form
2. Obtain and attach the following documents to your Application Form. **We will NOT accept incomplete applications.**
  - a. Evidence of a High School Diploma or a GED. (High School Seniors should submit a letter stating that they are in their Senior Year of High School)
  - b. Verification of immunization against
    - i. Mumps, measles, rubella (2-doses of measles vaccine required)
    - ii. Tetanus, diphtheria (within 10-years)
    - iii. TB Skin test completed within the previous 6 months
    - iv. Varicella or proof of disease (chicken pox) (2-doses required unless the first dose was received prior to the age of 13)
    - v. Hepatitis B
      1. Must complete second shot by the stated dates in previous pages
      2. Must complete the entire series before the beginning of clinicals (three weeks after the first class day).
    - vi. Hepatitis A is not required, but it is recommended.
    - vii. Negative results from a tuberculosis skin test or chest x-ray performed within the last 6 months.
  - c. Influenza (before Spring Admittance, and Fall Admittance vaccine is not available till October)
  - d. Copy of your driver's license or state ID Card
3. Bring your completed application packet to Central Fire Station or The Fire Training Center co-located with Fire Station 8. Once we verify that all information is present, you will be able to place a deposit that will hold your seat in the class.

NOTE: Please retain copies of all documents you provide as part of the admissions process. Employers frequently require similar documents as part of their application process. The TFR Academy does **NOT** routinely provide students with photocopies of CPR cards, immunization records, EMT certificates, or similar documents from their files.

## Evaluation of Applicants

The number of students in the program is limited by spaces available for clinical experience in affiliated hospitals and EMS provider organizations. Acceptance into the program is on a first come first serve basis.

Please return the following pages along with the required documents to the EMS Professions Office.

**Central Fire Station**

**Julie Powe**

210 N. 3<sup>rd</sup> St

Temple TX, 76501

Or

**Temple Fire and Rescue Training Center**

**Deputy Chief Craig Maatta**

**Capt. Jonathan Christian**

7268 Airport Rd

Temple, TX 76504

# TFR Fire/EMT-B Application

Last Name	First Name	Middle Initial	Preferred Name
Social Security Number		Date of Birth	
Mailing Address			
City	State	ZIP	
Home Telephone (with area code)		Work Telephone (with area code)	
Cell Phone Number (with area code)		Email Address	
Highest Level of Education Completed, including degree and institution if appropriate.			

The nature of EMS duties requires restrictions to be placed on credentialing of persons with criminal histories. Clinical Sites will require a criminal background check and a drug screen prior to beginning clinical rotations. If the student does not meet the standards set by the clinical site, the student will not be allowed to attend or complete the clinical at that site. Applicants with criminal histories who wish to take the NREMT examination or be certified by the Texas Department of State Health Services are reviewed by those agencies on a case by case basis. Therefore, the Training Staff is not able to advise a student with a criminal history if he/she will be eligible for certification upon course completion. Restrictions from entering a clinical site may not be the same as those of the certification/licensing agencies. Questions regarding certification of applicants with criminal histories should be directed to the Texas Department of State Health Services or the National Registry of EMT's.

## Please initial each line as you complete the step

### Have you:

\_\_\_\_\_ Reviewed the Functional Position Description?

### Have you attached the following documents to this application?

\_\_\_\_\_ Evidence of High School Diploma, GED, or letter stating you are in your senior year of High School

\_\_\_\_\_ Verification of immunization against: tetanus, diphtheria, influenza, mumps, measles, rubella, varicella and hepatitis B.

\_\_\_\_\_ Negative results of a tuberculosis skin test or chest x-ray performed within the last 6 months

\_\_\_\_\_ Copy of driver's license or State ID Card

**Incomplete applications will NOT be accepted.**

# Criminal History

## Important Disclosure and Agreement

Student Name: \_\_\_\_\_

Student Address: \_\_\_\_\_

Field of Study: \_\_\_\_\_

Student has requested admission or has been admitted to Temple College to seek a degree or certificate in the above field of study. A portion of the curriculum which the Student must complete involves a clinical rotation or observation at a hospital or health care facility. If Student completes the field of study and obtains the degree or certificate sought, Student might have to be licensed or certified by the State of Texas or other jurisdiction before Student can be employed in his or her chosen field.

Before beginning or continuing Student's field of study at Temple College or TFR, Student should be aware that a criminal record may have adverse consequences on Student's ability to reach Student's ultimate goal of certification/licensure and employment.

For instance, Student may not be able to complete clinical rotations or observations if Student has a criminal record. Likewise, such a record may prevent Student from being licensed, certified, or employed. A criminal background check may and probably will be required in connection with Student's clinical rotation/observation, licensure/certification, and employment.

Temple College, TFR, and its faculty, officers, and employees cannot determine with certainty whether Student's criminal record, if any, will have any adverse effect on Student's ability to complete the field of study, obtain the degree sought, be licensed/certified, or be employed.

Student understands that the decision as to whether the Student can attend clinicals or observation at a hospital or health care facility, obtain certification, and be employed by a health care provider is the decision of the hospital, health care facility, or certifying agency. For a complete list of offense please refer to the section on Criminal Background Checks found earlier in this packet.

Student, by signing below, acknowledges receipt of this document and understands its contents. Student covenants never to sue or seek damages from Temple College or TFR as a result of any adverse consequences described above which maybe suffered by Student as a result of Student's criminal record. Student acknowledges that Temple College, TFR, or a health care provider may have to obtain are part of Student's criminal record or other required information at some time in the future to place Student in a clinical rotation or observation. Student must sign all forms necessary for the College or a health care provider to obtain this criminal report or other required information in order to be admitted into a clinical rotation or observation.

\_\_\_\_\_  
Signature of Student

\_\_\_\_\_  
Date

# Hepatitis B Immunization

## Information

Hepatitis B is a serious disease caused by a virus that attacks the liver. The virus, which is called hepatitis B virus (HBV), can cause lifelong infection, cirrhosis (scarring) of the liver, liver cancer, liver failure, and death.

Short-term consequences of Hepatitis B include an average of seven (7) weeks lost from work and the risk of permanent liver damage. Long-term consequences include chronic active Hepatitis, cirrhosis of the liver, and liver cancer.

In the health care setting, Hepatitis B patients are difficult to identify. In many cases, they do not show symptoms and it may not be known that they are infected with the Hepatitis B virus. The virus is primarily spread to health care workers through contact with infected blood or other body fluids. Health care workers have three (3) to five (5) times the risk of the general public of acquiring Hepatitis B. Hepatitis B represents the major occupational infectious disease hazard of health care workers.

THE CENTER FOR DISEASE CONTROL (CDC) AND THE OCCUPATIONAL SAFETY AND HEALTH ADMINISTRATION (OSHA) RECOMMEND VACCINATION OF ALL HEALTH CARE WORKERS.

As a student in a health care field, you will have direct contact with patients who could be Hepatitis B carriers. THEREFORE, IT IS REQUIRED THAT YOU OBTAIN THE SERIES OF THREE (3) IMMUNIZATIONS FOR HEPATITIS B, OR PROVIDE PROOF OF SEROLOGIC CONFIRMATION OF IMMUNITY TO HEPATITIS B VIRUS OR YOU MUST QUALIFY FOR ONE OF THE EXCLUSIONS LISTED IN RULE 97.62.

I, \_\_\_\_\_, hereby affirm that I have been well advised and thoroughly informed of the hazards of not obtaining the **Hepatitis B immunizations**.

\_\_\_\_\_ I understand that participating in clinical rotations involves certain risks, and injuries can occur that result in extensive treatments, personal injury and even death. I understand that it is my responsibility to obtain the **Hepatitis B immunizations and to provide proof of such to Temple College/TFR**.

\_\_\_\_\_ I have already been vaccinated against **Hepatitis B** and will provide proof of these to Temple College.

\_\_\_\_\_ I will immediately start and obtain the entire series of **Hepatitis B** immunizations prior to any clinical rotations or other activities involving patient care and will provide proof of these to Temple College. Completion of the **Hepatitis B** series takes approximately four (4) to six (6) months to complete. Please see schedule regarding admission requirements. Watch your dates closely.

\_\_\_\_\_ I Choose NOT to obtain the **Hepatitis B** immunizations. I understand if I choose not to obtain the **Hepatitis B** immunizations and I do not qualify for any of the Exclusions in Rule 97.62, I will not be considered for admission into this program.

EXECUTED this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

Signature: \_\_\_\_\_

Printed Name: \_\_\_\_\_

# Hepatitis B Immunization

## Release of Liability

In consideration of being allowed to enroll in clinical rotation courses, I hereby affirm that REGARDLESS OF MY HEPATITIS IMMUNIZATION STATUS, I DO HEREBY RELEASE, DISCHARGE AND COVENANT NOT TO SUE TEMPLE COLLEGE, TFR, ITS GOVERNING BOARD, ITS EMPLOYEES, INSTRUCTORS, AGENTS, AND REPRESENTATIVES (THE "RELEASED PARTIES"), FROM ALL LIABILITY WHATSOEVER TO ME FOR PERSONAL INJURY, DAMAGE OR WRONGFUL DEATH CAUSED BY NEGLIGENCE OR GROSS NEGLIGENCE OR BY ANY STATUTORY VIOLATION, OR CAUSED BY MY CONTRACTING HEPATITIS OR ANY CONTAGIOUS DISEASE WHATSOEVER, INCLUDING INJURIES OR DISEASES CAUSED BY "SHARP" CUTS, NEEDLE STICKS, OR EXPOSURE TO PATIENTS OR THEIR BODILY FLUIDS OR RESPIRATIONS, AND I EXPRESSLY HEREBY DISCHARGE AND RELEASE THE SAID RELEASED PARTIES ABOVE NAMED FROM ANY CLAIM, DEMAND, CAUSE OF ACTION OR DAMAGE OF ANY DESCRIPTION IN ANY WAY RELATED TO MY CONTRACTING INFECTIOUS DISEASES AND MY OBTAINING OR FAILING TO OBTAIN IMMUNIZATIONS AGAINST THESE DISEASES. THIS RELEASE WILL BE APPLICABLE TO DAMAGES SUSTAINED BY ME CAUSED BY THE JOINT OR CONCURRENT NEGLIGENCE OF THE RELEASED PARTIES, EVEN IF THEY ARE DISCHARGED OR PROTECTED AGAINST THEIR OWN NEGLIGENCE.

I further state that I am of lawful age and legally competent to sign this waiver and release of liability; that I understand the terms herein are contractual and not a mere recital; and that I have signed this document of my own free act.

I HAVE FULLY INFORMED MYSELF OF THE CONTENTS OF THIS RELEASE OF LIABILITY BY READING IT AND THE TEMPLE COLLEGE HEPATITIS B INFORMATION DOCUMENT BEFORE SIGNING BELOW.

EXECUTED this \_\_\_\_ day of \_\_\_\_\_, 20\_\_.

SIGNATURE \_\_\_\_\_

Printed Name: \_\_\_\_\_

# Health Insurance

## Disclosure and Agreement

The profession and activities that you will undertake as part of your educational experience will expose you to risks. The dangers include, but are not limited to, ambulance crashes, assaults, hazardous materials exposures, infectious diseases, lower back injuries, abrasions, cuts, and exposure to extreme temperatures.

Students are provided liability insurance through Temple College for the purposes of the clinical rotations only. This is not health insurance and does not equate to medical benefits. The facilities in which you will be learning do not provide worker compensation or other medical benefits to the student.

If the student becomes sick or injured as a result of participating in the EMS Profession courses, the student will be responsible for any and all costs that are associated with the treatment. As such, students are highly encouraged to purchase personal health care coverage while participating in these courses.

I understand that Temple College and affiliated clinical sites have no responsibility for providing health care services in the event of illness or injury. In addition, students may be requested to acknowledge and sign additional liability release forms from clinical sites.

Date: \_\_\_\_\_

Signature: \_\_\_\_\_

Printed Name: \_\_\_\_\_

# Emergency Contacts

## Primary Emergency Contact

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Last Name	First Name	Middle
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Address

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City	State	Zip
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Relationship	Phone#
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## Secondary Emergency Contact

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Last Name	First Name	Middle
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Address

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City	State	Zip
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Relationship	Phone#
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I understand that it is my responsibility to update this list should circumstances change.

Date: \_\_\_\_\_

Signature: \_\_\_\_\_

Printed Name: \_\_\_\_\_



## Acknowledgements

### **This application is not an employment offer or agreement.**

I understand that this is not an employment agreement between the Temple Fire & Rescue Training Academy and the applicant. I certify that all the answers I have given are true to the best of my knowledge and belief. I further acknowledge that I have read and understand the application agreement with the Academy. I acknowledge and have read and understand the question regarding criminal records, and I have answered these questions truthfully. I understand that I will be requested to complete a physical examination and drug/alcohol screening at my own expense.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

### **Armed Forces Acknowledgement**

Have you ever served in the U.S. Forces? Yes \_\_\_\_\_ No \_\_\_\_\_

If "Yes", what branch? \_\_\_\_\_ Type of Discharge \_\_\_\_\_

If you plan on using your GI Bill benefits, please turn in a copy of your DD Form 214 with the application.

# TFR Academy-Physical Evaluation Form

Name	
SSN	
DOB	

Allergies: \_\_\_\_\_

Prior Medical History (list any disease, injury, or deformity that you have or have had):

Ht: \_\_\_\_\_ Wt: \_\_\_\_\_ BP: \_\_\_\_\_ T: \_\_\_\_\_ P: \_\_\_\_\_ R: \_\_\_\_\_

Vision: Near   /   Far   /   Field L   R   

Corrective Eyewear: Yes    No   

	Normal	<u>Abnormal</u>		<u>Normal</u>	<u>Abnormal</u>
Appearance			Back		
EENT			Inguinal		
Heart			Neuro		
Lungs			Skin		
Abd			Joints		

**\*\*An 11 Panel Drug Screening Is Also Required – Please see “Drug Screening Requirement”\*\***

**\*\*Please provide verification of immunization against: tetanus, diphtheria, influenza, mumps, measles, rubella, varicella and hepatitis B. Also needed are negative results of a tuberculosis skin test or chest x-ray performed within the last 6 months. \*\***

Cleared to participate in training program: Yes \_\_\_\_\_ No \_\_\_\_\_

\_\_\_\_\_

DO NP MD PA

(Signature of Examiner)

\_\_\_\_\_

Date of Exam: \_\_\_\_\_

Printed Name of Examiner