

If You Think Your Rights Have Been Violated:

The Texas Workforce Commission Civil Rights Division (TWCCRD) is ready to help with any problem of housing discrimination. If you think your rights have been violated, you may write a letter or telephone the TWCCRD. You have one year after an alleged violation to file a complaint but you should file it as soon as possible.

What to Tell TWCCRD?

- Your name and address
- The name and address of the person your complaint is against (the Respondent)
- The address or other identification of the housing involved
- A short description of the alleged violation (the event that caused you to believe your rights were violated)
- The date(s) of the alleged violation

Where to Write or Call?

**Send a letter to the TWCCRD at
Texas Workforce Commission
Civil Rights Division
1117 Trinity Street, Rm. 144-T
Austin, Texas 78701**

or if you wish, you may call that office directly at 1(888) 452-4778 or 1(512) 463-2642.

If You Are Disabled:

TWCCRD also provides:

- A TTY phone for the deaf/hearing impaired users; 1 (512) 371-7473
- Assistance in reading and completing forms

What Happens When You File A Complaint?

TWCCRD will notify you when it receives your complaint. TWCCRD will also:

- Notify the alleged violator of your complaint and permit that person to submit a response
- Investigate your complaint and determine whether there is reasonable cause to believe the law had been violated

Conciliation: The TWCCRD will try to reach an agreement with the person your complaint is against (the Respondent). A conciliation agreement must protect

both you and the public interest. If an agreement is signed the TWCCRD will take no further action on your complaint unless the TWCCRD has reasonable cause to believe that the conciliation agreement has been breached. The TWCCRD may then recommend that the Texas Attorney General file suit.

What Happens After A Complaint Investigation?

If, after investigating your complaint, the TWCCRD finds reasonable cause to believe that discrimination occurred, it will inform you. Additionally your complaint will be referred to the TWCCRD's office of General Council for additional action(s).

If, after investigating your complaint, the TWCCRD finds no reasonable cause to believe the law had been violated you will be notified in writing. Additionally, you will be informed of your right to file suit at your expense, in Federal or State District Court within two years of the alleged violation.

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