City of Temple
Parks and Leisure Services

VOLUNTEER APPLICATION FORM

Thank you for taking the time to complete this application. We look forward to working with you and appreciate your generous offer to share your time and talents with Temple Parks & Leisure Services. Please type or print clearly. Age restrictions may apply to some volunteer placements.

Name: _____
Last First Middle

Address: _____
Street City State Zip

Telephone: _____
Home Work Cell

E-mail Address: _____ Date of Birth: ____/____/_____ (mm/dd/yyyy)

Volunteer Information/Special Interests/Training

Have you been a volunteer with us before? ☐ Yes ☐ No If yes, where? _____

When? _____ Who was your supervisor? _____

Summarize special skills and qualifications you have acquired from employment, previous volunteer work, or through other activities, including hobbies or sports.

_____
_____
_____

Please check the area(s) you would like to volunteer in:

☐ Coaching: Specify sport _____

☐ Mayborn Convention Center	☐ Sammons Community Center	☐ Summit Fitness Center
☐ Office Support	☐ Sammons Golf Course	☐ Swimming Pools
☐ Parks Maintenance	☐ Special Events	☐ Sports (Scorekeeping, etc.)
☐ Other _____	☐ Visitor Center	☐ Wilson Recreation Center

Check the age groups and programs that you are most interested in volunteering:

☐ Preschoolers	☐ Elementary age	☐ Teens
☐ Adults	☐ Seniors	☐ Families
☐ People with physical disabilities		☐ Special needs populations

Schedule Preference:

☐ Monday ☐ Tuesday ☐ Wednesday ☐ Thursday ☐ Friday ☐ Saturday ☐ Sunday

Times Available: _____

Are you able to perform the essential duties of the job for which you are applying? ☐ Yes ☐ No

If no, please explain. (A disability will not prevent you from volunteering if you are able to perform the essential duties of the job with reasonable accommodations.)

Do you have any transportation barriers to consider? ☐ Yes ☐ No

If yes, please describe:_____

Have you ever been convicted **as an adult** of any offense against the law including misdemeanors, felonies, and traffic violations? ☐ Yes ☐ No

If yes, please describe the crime, date of conviction, location of court proceedings, and specific sentence. (A conviction does not automatically mean that you will not be hired.)

Do you possess a valid driver's license? ☐ Yes ☐ No Drivers License Number: _____

Have any restrictions or revocations been issued? ☐ Yes ☐ No If yes, describe:

I authorize the City of Temple to conduct a driving record check.

I understand it is my responsibility to share client information only with staff involved, to keep all information confidential, and to report any information which may impact customers and/or co-workers.

I certify that this application is a complete record and that all entries and attachments are true and accurate to the best of my knowledge.

Volunteer Applicant Name (Print) _____

Volunteer Applicant Signature _____ Date _____

Parent/Guardian's Signature _____ Date _____
(If volunteer is less than 18 years of age)

Parent/Guardian's Phone _____ Email _____

It is the intent of the Temple Parks & Leisure Services Department to provide equal opportunity to all volunteers in all terms, privileges and conditions without regard to sex, race, religion, national origin, disability or any other factor.

We look forward to working with you and appreciate the generous offer of your time and skill.

***All volunteers must comply with personnel policies and procedures of both Human Resources and Parks & Leisure Services. A criminal record does not automatically disqualify a volunteer from a work assignment. The nature of the offense and type of work in which the volunteer will be engaged will be taken into consideration before a decision is made. Human Resources and the Parks & Leisure Services Department will confer in making the decision.*

Questions about our volunteer program?
Contact Angela S Cases, Volunteer Coordinator, Temple Parks & Leisure Services
254-298-5774 or acases@templetx.gov
1909 Curtis B. Elliott Drive, Temple, TX 76501